



CITY OF CREEDMOOR
CITY COUNCIL MONTHLY MEETING MINUTES
July 18, 2024

Attendance: Mayor: Fran Klestinec

Mayor Pro-Tem: Jesse Solis

Aldermen: Anna Marquez, John Gray

City Attorney: Megan Santee

Treasurer: Anna Ortiz

Municipal Clerk: Ernestina Cronshey

Absent: Sabrina Nelson

Quorum Established & Call to order: Mayor called the meeting to order at 7:03pm. Present were Anna Marquez, Jesse Solis, John Gray, Jeff Jakobeit, Mayor Fran Klestinec, City Attorney Megan Santee.

A. Announcements:

- **Mayor Announcements-** Information regarding Ms. Lucy Montgomery Lindsay. She donated 10 acres of land for a gathering place. Her attorney suggested for us acknowledge that gift. As of now we don't have any sort of permanent acknowledgement of this gift. I would love to get council approval to immediately purchase a brass plaque to be mounted onto the city hall. The council approved this.
- **Council Announcements-** Alderman Jakobeit made a comment about holes that need to be fixed on Wright Rd. Casino night is cancelled.
- **Staff Announcements-** We have elections coming up deadline to fill is August 19th. We have 3 candidates John Gray, Jeff Jakobeit, and Jesse Solis. Please get with Ernestina for the documents to be placed on the ballot. TML is also coming up council please get with Ernestina for her to register you. registration opens next week. TML will be in Houston this year. Council members please be on the lookout for an email from TDS regarding dinner night at TML. Budget, there is a proposed budget, these are not final numbers. I would like to get a couple of volunteers to come in and go over budget, it also includes capital improvements that we have. We must get budget done before we renew property taxes. Travis County Collection fee has gone up to 12 cents greater per parcel from last year. Phase 1A has started, the goal is to have utility done by late August. Construction has begun please for other development there may be lots of dust trucks in our area. We have posted position for event coordinator, we have posted it on website, TML website and Facebook we had 2 applicants we have 1 interview next week.

B. Citizens Communication:

- **Frankie Bates-** we had a cleanup on earth day Anna did a wonderful job

getting a grant to fund 12 big Rolloff's and we had Mustang Ridge join in this year. 69,556 pounds of waste was collected in 5 hours. Travis County and Mustang Ridge joined in we had a great time doing this. 9,100 pounds of recyclable metal. Collected 125 mattresses on this clean-up.

- **Craig Scott-** Thank you to TDS and City staff for working together for this recycling bin, it's been great. Thanks to Ernestina and Mariah for keeping with emptying the recycling bin.
- **Luzifina Rodriguez-** Transportation is very limited in Creedmoor, being a disabled person, I often depend on my mother for rides. Commuting to Austin can be costly. I would like to request here soon or the near future inner city connection with transportation for transit to come out to Creedmoor.

C. Consent Agenda:

- Approval of Meeting minutes for July 18, 2024.

Action: Aldermen John Gray made a motion to accept items on consent agenda meeting minutes from July 18, 2024. Second by Aldermen Jesse Solis. Passed 4-0.

D. Action Items:

1. **Discuss, consider and possible action** regarding BGICO wastewater contract and franchise agreement.

Action: Alderman Jeff Jakobeit made a motion to accept BGICO wastewater contract and franchise Agreement, including Ordinance 240718-C and Ordinance 240718-D. Second by aldermen Jesse Solis. Aldermen John Gray abstained. Aldermen Anna Marquez opposed. PASSED 2-1.

2. **Discuss, consider and possible action on** proposed planned unit development and consent to creation of in city municipal utility district Creedmoor Land Holdings LLC. .

Action: TABLED

3. **Discussion and direction on** Mayor's job duties, responsibilities, and limitations

Action: Responses are needed by August 5,2024 from Aldermen.

4. **Discuss, consider and possible action on** Ordinance regarding hiring process and job duties for City Administrator.

Action: TABLED.

5. **Discuss, consider and possible action on** an ordinance creating solid waste collection program for the city.

Action: Alderman John Gray made a motion to accept ordinance creating solid waste collection program for the city. Second by aldermen Jeff Jakobeit, PASSED 4-0.

6. **Discuss, consider and possible action on** approval of phase 2A and 2B plats for Creedmoor 216.

Action: Alderman Anna Marquez made a motion to accept approval of phase 2A and 2B plats for Creedmoor 216.

7. **Discuss, consider and possible action** regarding acquisition of a lift and air compressor for the maintenance department.

Action: Alderman Jesse Solis made motion to accept purchase of lift for the maintenance department. Second by Alderman Jeff Jakobeit PASSED 4-0. Alderman Jesse Solis made a motion to not purchase air compressor for maintenance department . Second by Alderman Jeff Jakobeit. PASSED 4-0.

8. Discuss, consider and possible action on presentation on engagement for planning services.

Action: Alderman have agreed to accept planning services. PASSED 4-0.

9. Discuss, consider and possible action regarding job descriptions for city employees.

Action: Alderman John Gray made a motion to TABLE city administrator job description.

Second by Alderman Jesse Solis. PASSED 4-0. Alderman John Gray made a motion to accept all other city employee job descriptions. Second by Jesse Solis. PASSED 4-0.

10. Discuss, consider and possible action to adopt the Personnel Policy Manual.

Action: Alderman Jeff Jakobeit made a motion to accept adoption of the Personnel Policy Manual. Second by Alderman John Gray. PASSED 4-0

11. Discuss, consider and possible action of promoting Anna Ortiz to the position of City Administrator.

Action: Alderman Jesse Solis made a motion to appoint Anna Ortiz as City Administrator. Second by John Gray. PASSED 4-0.

12. Discuss, consider and possible action for finances.

Action: Alderman Jeff Jakobeit mad a motion to accept finances. Second by Alderman John Gray. PASSED 4-0.

Next Council Meeting: September 19, 2024.

Adjourned: July 18, 2024, at 9:12pm. Aldermen Anna Marquez made a motion to adjourn, Seconded by Aldermen Jeff Jakobeit. Passed 4-0.