



**CITY OF CREEDMOOR
CITY COUNCIL MONTHLY MEETING MINUTES**

September 19, 2024

Attendance: Mayor: Fran Klestinec

Mayor Pro-Tem: Jeff Jakobeit

Aldermen: Anna Marquez, John Gray, Jesse Solis

City Attorney: Megan Santee

Treasurer: Liliana Guerrero

City Administrator: Anna L. Ortiz

Municipal Clerk: Ernestina Cronshey

Quorum Established & Call to order: Mayor called the meeting to order at 7:04pm. Present were Anna Marquez, Jesse Solis, John Gray, Jeff Jakobeit, Mayor Fran Klestinec, City Attorney Megan Santee.

A. Announcements:

- **Mayor Announcements-** Mayor Fran Klestinec announced her resignation after 7 years of being Mayor for the City of Creedmoor
- **Staff Announcements-** Creedmoor was granted grant for generator with TDEM. Creedmoor will now be a cooling and warming center will go out for bid. October 19th will be our annual Oktoberfest. We hope to see you all there! Also, this year we will have our very first trunk or treat. If you would like to participate in our trunk or treat, please reach out to the ladies in the office. We encourage everyone to participate. Trunk or treat will be located at city hall / community center in the parking lot area.

B. Consent Agenda:

- Approval of Meeting minutes for September 19, 2024.
- Finances

Action: Aldermen Jesse Solis made a motion to accept items on consent agenda meeting minutes from September 19, 2024, and finances. Second by Aldermen Anna Marquez. Passed 4-0.

C. Action Items:

1. Discussion and action on ratifying the Travis County Election Services Agreement and Joint Election executed by the City Administrator on August 30, 2024.

Action: Alderman John Gray made a motion to accept action on ratifying the Travis County Election Services Agreement and Joint Election executed by the City Administrator on August 30, 2024. Second by Jeff Jakobeit. PASSED 4-0.

2. Discuss, consider and possible action on ratifying the approval of a Resolution authorizing the use of ExpressVote® Universal Voting System and DS200 Digital® Precinct Scanner for the November 5, 2024, election.

Action: Alderman Jeff Jakobeit made a motion to accept ratifying the approval of a resolution authorizing the use of ExpressVote® Universal Voting System and DS200 Digital® Precinct scanner for the November 5, 2024, election. Second by John Gray Passed 4-0.

3. Discussion and action on acceptance of certification of Alderman Gray , Alderman Jakobeit and Alderman Solis as unopposed candidates for the 2024 General Election.

Action: Alderman Anna Marquez made a motion to accept certification of Alderman Gray , Alderman Jakobeit and Alderman Solis as unopposed candidates for the 2024 General Election. Second by Alderman Jesse Solis. PASSED 4-0

4. Discussion and action on an ordinance declaring unopposed candidates elected to office and cancelling the 2024 General Election.

Action: Alderman agreed to an ordinance declaring unopposed candidates elected to office and cancelling the 2024 General Election. PASSED 4-0.

5. Discussion and action on adopting budget.

**Action: Alderman John Gray motioned YES to accept adopting 2024-2025 Budget.
Alderman Jeff Jakobeit motioned YES to accept adopting 2024-2025 Budget.
Alderman Jesse Solis motioned YES to accept adopting 2024-2025 Budget.
Alderman Anna Marquez motioned YES to accept adopting 2024-2025 Budget.**

6. Discussion and action on an ordinance concerning the connection to the city's franchised wastewater service provider.

Action: Alderman Jeff Jakobeit made a motion to accept ordinance concerning the connection to the city's franchised wastewater service provider. Second by Alderman Anna Marquez. PASSED 4-0.

7. Discussion and action on combining two properties at 3201 and 3207 FM 1327.

Action: Alderman John Gray made motion to accept replat on combining two properties at 3201 and 3207 FM 1327. Second by Alderman Jesse Solis

8. Discussion on code enforcement / Animal control.

Action: NO ACTION TAKEN

9. Discussion and action on a resolution for Alderman Jakobeit designating as Mayor pro – tem.

Action: Alderman John Gray made a motion to accept a resolution for Alderman Jakobeit designating as Mayor pro – tem. Second by Jesse Solis. PASSED 4-0.

10. Discuss, consider and possible action to adopt the Personnel Policy Manual.

Action: Alderman Jeff Jakobeit made a motion to accept adoption of the Personnel Policy Manual. Second by Alderman John Gray. PASSED 4-0

11. Discussion and action on approval of rental rates for community center.

Action: Alderman Jesse Solis made a motion to approve rental rates for community center. Second by Alderman John Gray. PASSED 4-0.

Next Council Meeting: November 21, 2024.

Adjourned: July 18, 2024, at 8:50pm. Aldermen Anna Marquez made a motion to adjourn, Seconded by Aldermen Jeff Jakobeit. Passed 4-0.