

ORDINANCE NO. 240919-C

AN ORDINANCE OF THE CITY OF CREEDMOOR, TEXAS ADOPTING THE FISCAL YEAR 2024-2025 BUDGET BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025, IN ACCORDANCE WITH TEXAS LOCAL GOVERNMENT CODE CHAPTER 102; PROVIDING FOR THE FILING OF THE BUDGET; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the proposed budget for the City of Creedmoor, Texas (the "City") has been filed with the City Secretary in accordance with Section 102.005 of the Texas Local Government Code; and

WHEREAS, following notice and a public hearing on the proposed budget, the City Council of the City has made changes in the budget which it considers to be in the best interest of the municipal taxpayers; and

WHEREAS, the City Council of the City now desires to finally approve the budget and to provide for the filing of the approved budget with the City Secretary and with the County Clerk of Travis County, Texas.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREEDMOOR, TEXAS:

Section 1. The budget attached hereto as Exhibit A and incorporated herein by reference, shall be and is hereby finally approved.

Section 2. The City Secretary shall be and hereby is directed to file the approved final budget in her office and in the office of the County Clerk of Travis County, Texas.

Section 3. Taxes shall be levied and municipal funds expended in accordance with the approved final budget attached to this ordinance, and any amendment of the approved budget shall be evidenced by ordinance, attached to the budget, which ordinance shall also be filed with the City Secretary and the County Clerk of Travis County, Texas.

Section 4. All Ordinances, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section 5. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 6. This ordinance will be effective upon adoption.

Section 7. Pursuant to Texas Local Government Code §102.007(a), this ordinance must be a record vote; which is reflected below:

Mayor Pro Tem Jeff Jakobeit	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Alderman Jesse Solis	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Alderman John Gray	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Alderwoman Anna Marquez	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent

PASSED, ADOPTED AND APPROVED by the City Council of the City of Creedmoor, Texas on the 19TH day of September, 2024.



Jeff Jakobeit, Mayor Pro Tem

ATTEST:



Anna L. Ortiz, City Administrator



Exhibit A
Fiscal Year 2024-2025 Budget

ADOPTED BUDGET

FY 2024-2025



CITY OF CREEDMOOR

Address: 5008 HARTUNG LANE
CREEDMOOR, TX 78610

Phone Number: (512) 243-6700

Fax Number: (512) 243-6701

Website: <https://cityofcreedmoortx.gov>



**CITY OF CREEDMOOR, TEXAS
ELECTED OFFICIALS & SENIOR STAFF**

MAYOR

FRAN KLESTINEC

MAYOR PRO-TEM

JEFF JAKOBEIT

ALDERMEN

JESSE SOLIS

JOHN GRAY

ANNA MARQUEZ

SENIOR STAFF

ANNA L ORTIZ-CITY ADMINISTRATOR

ERNESTINA CRONSHEY-MUNICIPAL CLERK

CLAUDE POGUE- MAINTENANCE SUPERVISOR

Mayor, Aldermen and Citizens of Creedmoor:

A Municipal budget is more than a financial plan. It guides everything that the local unit does, and without a budget, those responsibilities, and obligations that government units are responsible for cannot happen.

The City Aldermen held a Public Hearing on the proposed budget on September 19, 2024 at 7pm. Budget passed 4-0. Copies of the budget are available on the webpage or in person at City Hall for anybody requesting it.

The City of Creedmoor Fiscal Year begins on October 1st and ends September 30th.

**CITY OF CREEDMOOR
FISCAL YEAR 2024-2025
ADOPTED CITY BUDGET**

From the Desk of City Administrator. Anna L Ortiz

I am writing to present the passed budget for the fiscal year 2024-2025 for the City of Creedmoor. This budget reflects our commitment to fiscal responsibility while addressing the needs and priorities of our community.

Budget Overview

The proposed budget totals \$2,384,420.00 with key focuses on:

1. **Infrastructure Improvements:** Significant investments will be directed towards repairing and upgrading our roads, bridges, and public facilities, enhancing safety and accessibility.
2. **Community Services:** We aim to expand services for our residents, including parks, recreation programs, and social activities, fostering a vibrant and inclusive community.
3. **Economic Development:** Funding will be allocated to attract new businesses and support local enterprises, driving job creation and economic growth.
4. **Sustainability Initiatives:** We are committed to environmental stewardship and will invest in renewable energy projects and waste reduction programs.

Budget Breakdown

The budget is structured as follows:

- **Capital Improvements:** \$555,321.40
- **General Operations:** \$846,897.60
- **Maintenance:** \$535,844.8
- **Administrative Costs:** \$446,356.32

Community Engagement

We understand the importance of community input in the budgeting process.

Conclusion

I believe this budget effectively addresses the immediate needs of our community while laying the groundwork for future growth and sustainability

Sincerely,

Anna L Ortiz

**CITY OF CREEDMOOR
OPERATING BUDGET
BUDGET YEAR 2024-2025**

This Budget will raise more total property taxes than last year’s budget by an amount of \$77,463.14, or 3.25 percent increase from last year's budget. The Property tax revenue to be raised from new property added (valued at \$10,253,102.00) to the tax roll this year is \$429,605.32.

RECORDED VOTE OF THE MEMBERS OF THE GOVERNING BODY TO ADOPT THE 2024-2025 CITY BUDGET AND TAX RATE OF 0.419:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
John Gray	√			
Jesse Solis	√			
Anna Marquez	√			
Jeff Jakobeit	√			

PROPERTY TAX RATE COMPARISON

Per \$100 Valuation	FY 2022-2023	FY 2023-2024	FY 2024-2025
Property Tax Rate (Adopted)	\$0.5010	\$0.4500	\$0.419
No- New Revenue Tax Rate	\$0.2185	\$0.4019	\$0.4076
Voter-Approval Tax Rate	\$0.2262	\$0.4175	\$0.4218
No New Revenue M&O Tax Rate	\$0.2185	\$0.4034	\$0.4076
De Minimis Rate	\$0.5746	\$0.6875	\$0.6485

DEBT OBLIGATIONS

Total debt obligation for the CITY OF CREEDMOOR secured by property taxes: \$0.00.

**CITY OF CREEDMOOR
OPERATING BUDGET
BUDGET YEAR 2024-2025**

FINANCIAL SUMMARY

FY 2024-2025

TOTAL REVENUE	\$2,384,420
EXPENDITURES	
ADMINISTRATION	\$446,356.00
MAINTENANCE	\$535,845.00
GENERAL OPERATIONS	<u>\$,402,219.00</u>
TOTAL EXPENDITURES	\$2,384,420.00
OVER/UNDER	\$0.00
FUNDING FROM RESERVES	\$0.00
BUDGET BALANCE	\$0.00

**CITY OF CREEDMOOR
OPERATING BUDGET
BUDGET YEAR 2024-2025**

ADMINISTRATION-1	FY 2024-2025
Personnel Expenses	
City Manager (including Christmas Bonus)	\$92,020.00
Finance Director (including Christmas Bonus)	\$70,500.00
City Secretary (including Christmas Bonus)	\$43,960.00
Event Coordinator (including Christmas Bonus)	\$32,500.00
Administrative Assistant (including Christmas Bonus)	\$43,960.00
Part time Office (including Christmas Bonus)	\$ 0.00
TOTAL PERSONNEL EXPENSES	\$282,940.00
Employer Payroll Liabilities	
Social Security/Medicare Employer	\$9,129.04
TMRS Retirement	\$13,287.29
Unemployment	\$ 540.00
TOTAL PAYROLL LIABILITIES	\$22,956.33
Professional Services	
Election Costs	\$ 800.00
Annual Christmas Lighting	\$ 5,700.00
TOTAL PROFESSIONAL SERVICES	\$ 6,500.00
Operations & Support/Supplies	
Training/Travel/Memberships	\$14,000.00
Printing/Copying	\$ 6,500.00
Records Management	\$105,528.00
Computer Maintenance	\$1,972.00
Office Equipment	\$ 5,000.00
TOTAL OPERATIONS & SUPPORT	\$133,000.00
TOTAL ADMINISTRATION	\$445,396.32

**CITY OF CREEDMOOR
OPERATING BUDGET
BUDGET YEAR 2024-2025**

MAINTENANCE-2 FY2024-2025

Personnel Expenses

Maintenance Supervisor (including Christmas Bonus)	\$ 72,100.00
Maintenance Assistant (including Christmas Bonus)	\$ 35,968.00
Maintenance Assistant (including Christmas Bonus)	\$31,200.00
TOTAL PERSONNEL EXPENSES	\$139,268.00

Employer Payroll Liabilities

Social Security /Medicare Employer	\$ 4,128.20
TMRS Retirement	\$ 6,008.58
Unemployment	180..00
TOTAL PAYROLL LIABILITIES	\$10,136.78

Operations & Support/Supplies

Training/Travel/Memberships	\$ 1,000.00
ROW Trash Pickup	\$ 00.00
ROW Shredding	\$ 00.00
Park repairs and Maintenance	\$ 5,000.00
ROW Tree Trimming	\$ 500.00
Road Maint -Supplies	\$15,000.00
Road Maint-Contract	\$250,000.00
Park Contract Labor	\$37,220.00
Sign Purchase	\$ 2,000.00
Buildiing Maint. - Other	\$30,000.00
Maintenance Supplies	\$15,000.00
Tractor/Vehicle Repair & Maintenance	\$14,000.00
Machinery Fuel	\$ 7,500.00
Small tools	\$ 7,000.00
Equipment Rental	\$ 3,000.00

TOTAL OPERATIONS & SUPPORT/SUPPLIES **\$387,220.00**

TOTAL MAINTENANCE **\$536,804.78**

**CITY OF CREEDMOOR
OPERATING BUDGET
BUDGET YEAR 2024-2025**

GENERAL OPERATIONS-3 FY2024-2025

Operational Costs

Security	\$24,800.00
TCAD Fees	\$ 4,500.00
Exterminator	\$ 5,000.00
Postage and Delivery	\$ 500.00
Public Notice	\$ 1,000.00
Ubeo Copier	\$ 7,450.00
Membership Dues	\$ 7,000.00
Office Supplies	\$ 8,450.00
<u>Interlocal Animal/Code enforcement</u>	<u>\$53,500.00</u>

TOTAL OPERATIONAL COSTS **\$112,200.00**

Liabilities

Certificate of Obligations \$170,000.00

TOTAL LIABILITIES **\$170,000.00**

Utilities

Electric	\$ 18,000.00
Gas	\$ 1,800.00
Water	\$ 3,025.70
Telephone	\$ 2,600.00
Internet	
Domain- Website & Email	\$ 7,797.80
Alarm System Services	\$ 750.00
Port-A-Potty/Waste	\$ 5346.00
Cleaning Services	\$15,000.00

TOTAL UTILITY EXPENSE **\$41,418.40**

Insurance

Building & Equipment	\$ 5,300.00
General Liability	\$ 800.00
Errors & Omissions	\$ 1,300.00
Automobile Liability	\$ 685.00
Worker's Compensation	\$ 9,700.00
Law Enforcement	\$, 925.00
Cyber	\$ 1,000.00
<u>Mobil Equipment</u>	<u>\$ 268.00</u>

TOTAL INSURANCE EXPENSES **\$21,778.00**

**CITY OF CREEDMOOR
OPERATING BUDGET
BUDGET YEAR 2024-2025**

<u>GENERAL OPERATIONS –3 Cont.</u>	<u>FY 2024-2025</u>
Professional Services	
City Attorney/Planner Services	\$ 300,000.00
Accounting & Audit Services	\$15,000.00
Bookkeeper Service	\$ 4,200.00
Building Inspector	\$35,000.00
Engineering Services-other	\$130,000.00
TOTAL PROFESSIONAL SERVICES	\$484,200.00
Capital Improvements	
Park Grant trails, ect	\$246,500.00
Computer Equipment/Antivirus	\$ 7,221.40
Building Improvements-other	\$50,000.00
Maintenance Shop	\$250,000.00
TOTAL CAPITAL IMPROVEMENTS	\$553,721.40
TOTAL GENERAL OPERATIONS	\$1,402,219.00

**CITY OF CREEDMOOR
OPERATING BUDGET
BUDGET YEAR 2024-2025**

