



**CITY OF CREEDMOOR**  
**CITY COUNCIL REGULAR MEETING MINUTES**

*March 6, 2025*

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**A. CALL TO ORDER AND ROLL CALL**

Mayor Jeff Jakobeit called the meeting to order at 7:00 PM at Creedmoor City Hall. A quorum was established with the following members present:

**A.1 Council Members Present:**

- Mayor Jeff Jakobeit
- Alderman Anna Marquez
- Alderman John Gray
- Alderman Dana Eskew
- Alderman Jesse Solis

**A.2 Staff Present:**

- City Attorney: Stanley Springerley
  - City Planner: Amanda Padilla (present until the motions were passed on Items E.1 and E.2, she left at approximately 7:17 pm)
  - City Administrator: Anna L. Ortiz
  - City Secretary: Amanda Bearden
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**B. ANNOUNCEMENTS**

**B.1 Mayor's Announcements:**

- Mayor Jakobeit commended the City maintenance crew for striping the parking lot, stating that it looks excellent. *"Great job, Maintenance!"*

**B.2 Aldermen Announcements:**

- Alderman Gray raised concerns regarding the increasing traffic on the south side of SH 45 and the deteriorating road conditions. He requested that Maintenance fill the potholes.
- Alderman Gray inquired about the need for a *"Jake Brake"* prohibition sign, citing an existing ordinance.
- Alderman Gray informed the Council that he had sent an apology email to *Mrs. Terry Laws*.

**B.3 City Staff Announcements:**

- City Administrator Anna Ortiz provided an update on the implementation of the *TextMyGov* communication platform, reporting a positive response from residents.
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**C. CITIZEN COMMUNICATION**

- *No citizens signed up to speak.*
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## **D. CONSENT AGENDA**

### **D.1 Items Considered:**

- Approval of Meeting Minutes from *February 20, 2025*
- Approval of Amended Meeting Minutes from *February 6, 2025 (Scrivener's Error Correction)*
- Approval of *Check #7580*

### **D.2 Motion & Vote:**

Alderman John Gray moved to approve the Consent Agenda as presented. Alderman Anna Marquez seconded the motion. *The motion carried unanimously (4-0).*

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## **E. ACTION ITEMS**

*Note: Item E.2 was discussed before Item E.1 at the recommendation of the City Attorney, as it was the broader of the two related items.*

### **E.1 Legislation Consent Resolution No. 250306-B and related Consent Resolution No. 250306-A**

Alderman John Gray moved to approve Legislation Consent Resolution No. 250306-B and related Consent Resolution No. 250306-A redefining the boundaries of the Creedmoor 216 Municipal Utility District. Alderman Anna Marquez seconded the motion. *The motion passed unanimously (4-0).*

### **E.2 Consent Agreement for Addition of 11.05 Acres into Creedmoor Municipal Utility District**

Alderman Anna Marquez moved to approve the Resolution for the Consent Agreement allowing the addition of approximately 11.05 acres into the Creedmoor Municipal Utility District. Alderman John Gray seconded the motion. *The motion passed unanimously (4-0).*

### **E.3 Resolution No. 250306-C – TexPool Investment Pools Participation**

Alderman Dana Eskew moved to approve Resolution No. 250306-C, authorizing participation in the TexPool Investment Pools and designating Mayor Jeff Jakobeit, Alderman Anna Marquez, and Alderman Jesse Solis as authorized representatives. Alderman Jesse Solis seconded the motion. *The motion passed unanimously (4-0).*

### **E.4 Joint Collaboration for Oktoberfest – Imagine a Day Without Water Event**

Darla Damron from CMWSC addressed the Council, introducing their mascot, *Quenchy*, and discussing the proposal. Alderman Anna Marquez moved to approve the joint collaboration between CMWSC, the City of Mustang Ridge, and the City of Creedmoor for the *Oktoberfest – Imagine a Day Without Water* event on *October 18, 2025*. Alderman Jesse Solis seconded the motion. *The motion passed unanimously (4-0).*

### **E.5 Hiring a Third-Party Public Works Inspector**

Alderman John Gray motioned to designate Cuatro Engineering, the company currently contracted with the City and represented by City Engineer Chris Elizondo, to handle the role of third-party Public Works Inspector for all new construction projects, with Bureau Veritas continuing to oversee projects currently under construction. The motion included the condition that if the services are not covered under the current contract, an amendment would be brought back to Council for approval; if the services are covered and the rates are agreeable, no further action would be needed. Discussion ensued regarding the City's intent to transition all future public works projects to Cuatro Engineering. Alderman Gray amended his motion to specify that the designation applies only to new construction projects and does not affect ongoing projects. Alderman Jesse Solis seconded the amended motion. *The motion passed unanimously (4-0).*

## **E.6 Appointment of Alderman to Fill Vacant Position**

Alderman Dana Eskew moved to appoint *Mrs. Horn* to fill the vacant position, noting that Mrs. Horn had applied before the deadline, whereas Ms. Wilhite did not. Alderman Eskew confirmed proper notice was given. Alderman Anna Marquez seconded the motion. *The motion passed unanimously (4-0).*

## **E.7 City Administrator Contract Implementation**

At 7:57 PM, the Council entered *Executive Session* to discuss Item #7. The Council resumed *Regular Session* at 8:17 PM.

Alderman John Gray moved to direct the City Attorney to finalize the City Administrator contract and circulate it to the Council and City Administrator for final approval at the next meeting. Alderman Anna Marquez seconded the motion. *The motion passed unanimously (4-0).*

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## **F. EXECUTIVE SESSION**

*At 7:57 PM, the Creedmoor City Council recessed into Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss the following:*

- **Section 551.071:** *Consultation with Attorney regarding the City Administrator contract (Item #7 on the Agenda).*

*At 8:17 PM, the Council resumed Regular Session.*

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## **G. ADJOURNMENT**

*At 8:19 PM, Alderman Anna Marquez moved to adjourn the meeting. Alderman Jesse Solis seconded the motion. The motion passed unanimously (4-0).*

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## **H. NEXT MEETING**

*The next Called Meeting of the City Council is scheduled for [March 20, 2025](#), at 7:00 PM.*

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